

LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Meeting of the Lewis Center for Educational Research Board

April 8, 2019 - Public Meeting – 4:00 p.m.

Meeting at 17500 Mana Rd., Apple Valley, CA, Gym Conference Room

Additional Location:

Norton Science and Language Academy, 503 E. Central Ave., San Bernardino, CA 92408, K5

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Duberly Beck
2. **ROLL CALL:** Duberly Beck
3. **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.
4. **SPECIAL PRESENTATIONS:**
 - .01 Brown Act and Conflict of Interest Training - Wayne K. Strumpfer, YM&C
5. **CONSENT AGENDA:**
 - .01 Approve Minutes of March 18, 2019 Regular Meeting – Pg 2-4
 - .02 Approve NSLA 2020-21 School Calendar (Subject to change due to construction timelines) – Pg 5-7
 - .03 Approve Gustavo Congo as a Signer on LCER Bank accounts – Pg 8
6. **DISCUSSION/ACTION ITEMS:**
 - Lewis Center Foundation Update - Marcia Vargas
 - Approve the Recommendation by the Committee to Engage Commitment with Urban Futures, Inc. and John Phan as the Financial Advisor for the Lewis Center for Educational Research – Pg 9
7. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Staff Report - President/CEO – Lisa Lamb – Pg 10-12
 - .02 LCER Financial Reports
 - Checks Over \$10K – Pg 13
 - Budget Comparisons – Hard copies will be distributed at the meeting
 - .03 Lewis Center Foundation Financial Report
 - February 2018 – Pg 14
 - .04 LCER Board Attendance Log – Pg 15
 - .05 LCER Board Give and Get – Pg 16
8. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement
 - .03 Make a brief report on his or her own activities
 - .04 Future agenda items
9. **CLOSED SESSION:** Duberly Beck
 - .01 Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1), (d)(2) James Foley vs. The High Desert “Partnership in Academic Excellence” Foundation, Inc. DBA Lewis Center for Education Research
10. **ADJOURNMENT:** Duberly Beck

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
March 18, 2019**

1.0 Call to Order

Chairman Duberly Beck called the meeting to order at 4:01 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Pat Caldwell (arrived 4:10 pm), Jim Morris (arrived 4:36 pm), Sharon Page, David Rib, Marcia Vargas and Rick Wolf were present.

LCER Board Member Omari Onyango was absent.

Staff members Valli Andreasen, Ryan Dorcey, Teresa Dowd, David Gruber, Heather Juarez, Lisa Lamb, Erin Mason, Stacy Newman and Paul Rosell were also present.

3.0 Public Comments: None

4.0 Special Presentations:

.01 Erin Mason and Jennifer Kong presented first year data and classroom observations from the University of New Mexico Math Grant. They are studying risk factors with English language learners related to math. NSLA has 199 students in a cohort of grades 1-3 and they will be studied over 3 years. NSLA is the only California site for the study but has a larger sample size than the New Mexico schools. We can use the data for our own purposes in the future.

.02 Heather Juarez presented the WASC report and action plans that was submitted for NSLA. The WASC visit will be held April 7-10 and they will be meeting with the Board, parents and staff during their review. One of the goals is to increase the percentage of students who meet the biliteracy achievement criteria by the end of 8th grade. We are looking into developing out what that criteria is. We will also talk with SBCUSD regarding the native speaking program. Marcia suggested partnering with the District for students coming into the NSLA high school program from their dual immersion programs.

5.0 Consent Agenda

.01 Approve Minutes of February 11, 2019 Regular Meeting

.02 Approve Minutes of February 25, 2019 Special Meeting

.03 Approve AAE 2020-2021 School Calendar

.04 Approve AAE Senior Class of 2019 Trip to Italy and Greece March 25 - April 3, 2019

On a motion by Jim Morris, seconded by Marcia Vargas, vote 7-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.03.

Consent Agenda Item 5.04 was pulled by Pat Caldwell for discussion. She was concerned that the cost of the trip was prohibitive to students attending, and that it shouldn't be called the senior class trip if most of the class wasn't going. Valli and Lisa discussed the status and requirements of field trips and noted that they are currently under review. On a motion by Jim Morris,

seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved Consent Agenda Item 5.04.

6.0 Discussion/Action Items:

- .01 Lewis Center Foundation Update** – Marcia Vargas reported that the 2019 Annual Gala is rapidly approaching. Sponsor ads are due by April 1. Please invite contacts. We have 3 new Foundation Board members including Espy Mayoral (NLSA parent), Armando Quintana (AAE Alumni) and Umang Patel (Snapology).
- .02 Discuss Special Meeting to Interview Financial Advisors** – Jim Morris recused himself from this discussion. Only 4 Board members can attend the Financial Advisor interviews on March 25. The Board recommended holding the meeting with the 4 members rather than waiting for a quorum. Questions will be developed and sent to the candidates prior to the meeting.
- .03 Discuss AAE and NSLA 2nd Interim Reports** – David Gruber provided the 2nd Interim Reports which show 7 months of the fiscal year. The numbers are based off the end of January and identify any new revenues that have come in since development of the budget. We have been identifying expenses and adjusting our budgeting based on school accounting practices rather than accounting practices, as well as building our cash reserve.
- .04 Discuss Updated AAE and NSLA School Safety Plans** –Valli Andreasen informed the Board that legislation was passed in January that requires school safety plans to be submitted to the CDE for review. Addressing bullying must be included as well. Valli will send the Board a link to the safety plans.
- .05 Approve Nominating Committee Recommendation** – Duberly Beck reported that the Nominating Committee reviewed an application from Jessica Rodriguez for the LCER Board of Directors. Duberly then met with Jessica, who has community connections and is a passionate NSLA parent. On a motion by Marcia Vargas, seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved Jessica Rodriguez as a member of the LCER Board of Directors.
- .06 Discuss San Manuel Band of Mission Indians MOU** – Lisa Lamb asked if the Board had any direction on how to proceed with the MOU, specifically how to identify land being set aside in perpetuity for these purposes. We have talked with the Tribe as well as a title company, but still are not sure how to proceed. We will continue to look into this for the MOU.

7.0 Information Included in Packet:

- 01. Staff Report** – Lisa Lamb – Lisa asked if the new format worked for the Board and they agreed.
- 02. LCER Financial Reports**
 - Checks Over \$10K
 - Budget Comparisons – David reached out to the County regarding unfounded liability numbers for PERS, but they are not able to break it down by agency. It is a specific rate per employee.
- 03. Lewis Center Foundation Financial Report**
 - January 2019
- 04. LCER Board Attendance Log**
- 05. LCER Board Give and Get**

9.0 Board/Staff Comments

.01 Ask a question for clarification – None

.02 Make a brief announcement – Marcia Vargas congratulated the AAE and NSLA art teachers on students from both schools receiving awards at the County

.03 Make a brief report on his or her own activities – Marcia Vargas attended an event and learned legislation is being drafted to fund more bilingual faculty as well as an award for bilingual schools similar to the Blue Ribbon School award.

David Rib was able to secure a \$1,000 donation from Mitsubishi to the Bud Biggs Scholarship. The additional amount will increase the amount given to the 2 winners.

.04 Future agenda Items – None.

10.0 Adjournment

Chairman Duberly Beck adjourned the meeting at 6:12 p.m.

**Lewis Center for Educational Research
Board Packet Agenda Items**

Date of meeting: April 8, 2019

Title: NSLA 2020-2021 Calendar

Presentation: _____ Consent: _____ Action: x Discussion: _____ Information: _____

Background:

Pursuant to state rules, an LEA shall provide for the adoption by its local board of a school calendar that meets the requirements of minimum student contact days. The NSLA school calendar is typically adopted two years in advance

Fiscal Implications (if any): **None**

Impact on Mission, Vision or Goals (if any): **None**

Recommendation: **Approval of the 2020-2021 NSLA School Calendar**

Submitted by: Fausto Barragán Jr., Principal

NORTON SCIENCE AND LANGUAGE ACADEMY 2020-2021 SCHOOL YEAR

NSLA STUDENT CALENDAR - 180 School Days

Grades TK-5 school starts at 8:15am, Grade 6-8 School starts at 7:46

Grades 1-8 dismissal at 2:45pm (M, T, Th, F) & 1:35 (W)

*** TK/Kinder dismissal every day at 1:30pm ***

Grading Periods TK-8

Aug 4-Nov 6	1st Trimester
Nov 9-Mar 5	2nd Trimester
Mar 8-Jun 3	3rd Trimester

Holidays

Sept 7 - Labor Day	Feb 8 - Lincoln's Bday
Nov 11- Veteran's Day	Feb 15 - President's Day
Nov 23-27 Thanksgiving Break	Mar 22-Apr 2-Spring Break
Dec 21-Jan 8 - Winter Break	May 31 - Memorial Day
Jan 18- MLK Day	

Special Dates

Kinder orientation - Aug 3
Kinder Recognition & Awards Assemblies-June 3
Student First Day--August 4
Student Last Day--June 3
8th grade promotion --June 2

No School	Holiday	Teacher In-Service, No School	* Trimester Ends	Early Dismissal 1:35
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First and last days of school	Parent-Teacher conferences / dismissal at 12:30 for ALL GRADES (March 15-March 19 is grades TK-5 ONLY)
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July-20

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

School Days (0)

August-20

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

School Days- 20

September-20

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

School Days- 21

October-20

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

School Days- 21

November-20

M	T	W	TH	F
2	3	4	5	6*
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

School Days- 15

December-20

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

School Days- 14

January-21

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

School Days- 14

February-21

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

School Days- 18

March-21

M	T	W	TH	F
1	2	3	4	5*
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

School Days- 15

April-21

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

School Days- 20

May-21

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

School Days- 19

June-21

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
15	16	17	18	19
22	23	24	25	26
29	30			

School Days- 3

School Days

August	20
September	21
October	21
November	15
December	14
January	14
February	18
March	15
April	20
May	19
June	3

Total Days 180

Teacher Work Days

185

The school calendar is available on our website: <http://www.nsla.lewiscenter.org>

NORTON SCIENCE AND LANGUAGE ACADEMY 2020-2021 año escolar

CALENDARIO ESTUDANTIL- 180 DÍAS

El día escolar para los estudiantes de TK a 5to grado comienza a las 8:15, grados 6-8 comienzan a las 7:46
Los grados 1-8 salen a las 2:45 (L, M, J, V) y a la 1:35 (M)
*** TK y Kinder salen a la 1:30pm todos los días ***

Periodos para asignar calificaciones K-8

4 de agosto-6 de noviembre	1er Trimestre
9 de noviembre-5 de marzo	2do Trimestre
8 de marzo- 3 de junio	3er Trimestre

Días feriados

7 de septiembre- Día del trabajador	8 de febrero- Cumpleaños de Lincoln
11 de noviembre- Día de los veteranos	15 de febrero- Día de los presidentes
23-27 de noviembre-Vacaciones de "Thanksgiving"	22 de marzo - 2 de abril--Vacaciones de primavera
21 de Dic. a 8 de enero--Días feriados de invierno	31 de mayo- Día del soldado caído en guerra
18 de enero- Día de MLK	

Fechas importantes

Orientación de Kinder- 3 de agosto
Reconocimiento de Kinder y asamblea de reconocimiento- 3 de junio
Primer día de la escuela para los estudiantes--4 de agosto
Último día para los estudiantes--3 de junio

No hay escuela
 Feriados
 Día de trabajo para los maestros
 * Fin de trimestre
 Salida temprana a la 1:35

○ 1ero y último día de escuela
 Días mínimos & conferencias de padres-maestros -salen a las 12:30 - TODOS LOS GRADOS (15 de marzo - 19 de marzo solo grados TK-5)

Julio-2020

L	M	M	J	V
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Días escolares (0)

Agosto-2020

L	M	M	J	V
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Días escolares- 20

Septiembre--2020

L	M	M	J	V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Días escolares- 21

Octubre--2020

L	M	M	J	V
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Días escolares- 21

Noviembre--2020

L	M	M	J	V
2	3	4	5	6*
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Días escolares- 15

Diciembre--2020

L	M	M	J	V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Días escolares- 14

Días Escolares

agosto	20
sept.	21
octubre	21
noviembre	15
diciembre	14
enero	14
febrero	18
marzo	15
abril	20
mayo	19
junio	3

180

Días de trabajo para los maestros

185

Enero--2021

L	M	M	J	V
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Días escolares- 14

Febrero--2021

L	M	M	J	V
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

Días escolares- 18

Marzo--2021

L	M	M	J	V
1	2	3	4	5*
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Días escolares- 15

Abril--2021

L	M	M	J	V
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Días escolares- 20

Mayo--2021

L	M	M	J	V
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Días escolares- 19

Junio--2021

L	M	M	J	V
	1	2	3	4
7	8	9	10	11
15	16	17	18	19
22	23	24	25	26
29	30			

Días escolares- 3

Este calendario está disponible en nuestra página de Internet: <http://www.nsla.lewiscenter.org>

**Lewis Center for Educational Research
Board Agenda Item Cover Sheet**

Date of meeting: April 8, 2019

Title: Adding Gustavo Congo as a signer on to all Union Bank and DCB Bank Accounts

Presentation: Consent: Action: X Discussion: Information:

Background:

Gustavo Congo has been selected as the new Director of Special Services for the Lewis Center for Educational Research

Fiscal Implications (if any):

N/A

Impact on Mission, Vision or Goals (if any):

Recommendation:

To approve adding Gustavo Congo as a signer on all Union Bank and DCB Bank Accounts for the Lewis Center Foundation.

Submitted by: David, Director of Finance, Finance

**Lewis Center for Educational Research
Board Agenda Item Cover Sheet**

Date of meeting: April 8, 2019

Title: Financial Advisor Commitment of Engagement between Urban Futures, Inc. and LCER

Presentation: Consent: Action: X Discussion: Information:

Background:

A committee assigned by the Board met in interviewed three potential Financial Firms to represent the Lewis Center for Educational Research as their Financial Advisor. Through presentations of their ability and willingness to represent LCER and additional question and answers between the committee and the representative of the Firm. We evaluated each firm on their credentials, past work with non-profit charter schools, fiscal commitment for services, etc. In the end we are happy to announce a unanimous decision to hire and partner with John Phan from Urban Futures, Inc.

Fiscal Implications (if any):

Not to exceed \$85,000.00

Impact on Mission, Vision or Goals (if any):

Recommendation:

To approve the recommendation by the Committee to engage commitment with Urban Futures, Inc. and John Phan as the Financial Advisor for the Lewis Center for Educational Research.

Submitted by: David, Director of Finance, Finance

**Lewis Center for Educational Research
STAFF REPORT**

Date: April 8, 2019
To: LCER Board of Directors
From: Lisa Lamb
Re: President/CEO Report

Goal 1: Build the financial capacity of the LCER, including key provisions for sustainability.

Ongoing

The Finance team has been able to complete the 2nd Interim Reports and provided them along with our quarterly financial reports to both authorizing agencies. We are continuing to look into additional funding sources to support our goals and objectives. These include categorical funding (Title I and Title II at AAE), increased food services funding through higher participation at both schools, applying for expanding breakfast programs funds (received approximately \$45,000 at NSLA which was used to purchase a new walk-in freezer and two double ovens), multiple GAVRT and Local Outreach partnerships, and potential facilities funding sources. Each of these will build the financial capacity and provide for sustainability of the organization.

Budget

The Executive Team and LCER budget managers have begun budget development for SY 2019-2020. The budget will include reserves set aside for economic uncertainty with a projected amount of 3% of each schools' general unrestricted funds. AAE will see their contribution to LCER increase to an estimated 12% (up from 11%, but not at the 13.5%). There will also be an additional \$500,000 facility reserve set aside for NSLA's preparation for new facility costs.

NSLA Campus Financing

A committee comprised of four board members and three directors interviewed three Financial Advisors to guide the board's decision regarding the most appropriate funding streams for the construction of the new campus for NSLA. Once approved by the full board, this advisor will support us on the new construction, and will also be asked to determine our best practice moving forward with the bond debt that is placed on AAE for the consolidation and construction of the gymnasium.

Goal 2: Develop and maintain facilities to meet the TK-12 needs at both campuses.

AAE

Campus wide ground keeping, gym maintenance, clean the bleachers, HVAC filters and coils being serviced, and touch up painting projects will be conducted over spring break.

Four bottle filling stations have been donated to AAE by PTC and Interact Club. They will be installed over existing drinking fountains (North Elementary, South Elementary, and outside the Art Room). The other location is to be determined.

The softball field is fully open is and is being utilized by Varsity Softball, PE and elementary.

Over break, custodial services will conduct deep cleaning to include: all bathrooms sanitized and scrubbed, strip and reseal the cafeteria floor, all hard floors will be scrubbed, windows will be cleaned inside and out, all classroom surfaces will be sanitized, etc.

NSLA

The campus will be closed for all staff other than Facilities the first weekend and Monday of Spring Break to allow for the completion of necessary maintenance projects.

Over break, custodial services will conduct deep cleaning to include: all bathrooms sanitized and scrubbed, strip and reseal the cafeteria floor, all hard floors will be scrubbed, windows will be cleaned inside and out, all classroom surfaces will be sanitized, etc.

Athletic field maintenance, classroom ramp maintenance, and general repair projects will be conducted over the break.

Sheds/storage containers will be cleaned out and re-organized.

Local Programs

Mineral City had new vandalism-resistant windows installed throughout.

General maintenance and painting projects have been completed on the upper campus of Apple Valley Center for Innovation (AVCI).

*The principals and executive staff will continue to work closely with our Facilities Department to ensure that the campuses are maintained in such a way as to support a safe and welcoming environment for students, staff and visitors.

Goal 3: Strengthen the academic program resulting in increased student mastery.

Academic Goals for 2018-2019 SY

AAE:

- Adopt and implement new CCSS aligned Math Curriculum K-5
- Professional Development on new Math curriculum
- Continued Professional Development on Carnegie Learning Math 6-12
- Ongoing Professional Development on Benchmark ELA K-5

Progress toward goals:

Pilot TK-5 math curriculum

- August meeting with 3 different math publishers
- SWUN Math - Pilot Feb 2019-March 2019
- iReady Math - Pilot April 2019-June 2019
- In May, staff will decide between two publishers, order and inform stakeholders

NSLA:

- Continue to strength the academic program in middle school
- Continue to build integrated STEM offerings in all grades
- Continued Swun Professional Development for staff and parents
- Adopt and implement new NGSS curriculum in grades TK-5
- Continue GLAD Professional Development

Progress Toward Goals:

- Administration will provide Middle School teams with more structured planning days.
- Increase in Instructional minutes for grades 6-8 beginning in 2019-2020
- Grade level teams will continue to attend NGSS trainings at AVCI
- NSLA Science Committee has written a science vision for NSLA

- NSLA Science Committee has presented at staff meeting and shared resources and ideas that can be implemented in the classroom
- NSLA admin, in collaboration with director of fiscal services, will determine budget expenditures that will support with the ongoing SWUN professional development and coaching.
- NSLA will meet with publishers to learn about different NGSS frameworks/curriculum that will be most effective in Dual Language Classrooms.
- NSLA conference attendee will visit NGSS curriculum vendors/publishers to research curriculum.
- NSLA admin, in collaboration with director of fiscal services, will determine budget expenditures that will support with the ongoing GLAD professional development

Goal 4: Recruit, develop and retain a highly qualified staff.

Professional Development

The Executive Team attended the CCSA Conference in Sacramento. This year’s conference was highly beneficial in the areas of special education, finance, human resources, school safety, and overall operations.

Dr. Barragan, 3 NSLA teachers and 1 AAE teacher attended CAFE over the break. NSLA conducted two workshops which were both heavily attended and well-received.

Task Force

The task force committees for the NSLA Expansion have continued to meet. NSLA administration and HR have conducted one-on-one meetings w/ NSLA middle school teachers to understand what single subjects they would be interested in teaching as the campus grows TK-12. The HR department evaluated transcripts for middle school teachers to determine what additional subject supplemental authorizations they qualify for. Additionally, the Personnel Task Force is evaluating NSLA office staff and administrative structure in preparation for the NSLA expansion.

The HR department attended three recruitment fairs in March to recruit staff for both campuses. The HR department has weekly meetings to review and set goals and objectives for continued recruitment efforts as well as researching modern alternative recruitment techniques that are still relevant for the areas surrounding each site.

The schools continue to support for teachers enrolled in or mentoring in the beginning teacher induction program. The HR department held a FRISK/Performance Evaluation training for new supervisors for March. Additionally, they are working with executive team and teachers in review of the post-hire new employee orientation process.

The HR department continues to follow up on all student and employee accidents/injuries to evaluate potential safety concerns and coordinate with facilities to clear any hazards. Additionally, the HR department is working with staff on a variety of waivers and credentialing areas to offer a wide variety of instruction while maintaining compliance.

Goal 5: The Lewis Center for Educational Research will communicate and operate under a common vision, mission, goals and objectives.

The Lewis Center Foundation is hosting the Annual Gala on April 26th at the Hilton Garden Inn. The gala is an opportunity to raise capital funds to support building projects on both campuses as well as an opportunity for staff and stakeholders to socialize and build relationship.

The Executive Team is planning the joint All Staff meeting for May 22nd. This meeting will allow all staff to hear organizational updates, receive training and learn about upcoming budget considerations.

The High Desert Partnership in Academic Excellence Foundation, Inc.
 Check/Voucher Register - Board Report - 10K
 From 3/1/2019 Through 3/25/2019

<u>Effective D...</u>	<u>Check Nu...</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>
3/5/2019	42307	CharterSAFE	24,470.00	Insurance premium pymt for February
3/5/2019	42311	SBCSS	64,138.50	NSAA STRS contributions for February
3/5/2019		SBCSS	126,975.90	LCER/AAE - STRS contributions for February
3/5/2019	42312	SchoolsFirst Federal C...	10,814.09	Employee TSA contributions - February 28, 2019
3/5/2019	42314	SBCSS	22,305.63	NSAA PERS contributions for February
3/5/2019		SBCSS	50,406.52	LCER/AAE - PERS contributions for February
3/11/2019	42331	Disneyland Resort	16,680.00	Grad Night for AAe June 7, 2019
3/15/2019	397		368,692.58	Group: Payroll; Pay Date: 3/15/2019
3/20/2019	42339	SISC	178,547.00	Health Coverage for March 2019
3/21/2019	42396	YMCA - Metropolitan L...	17,175.00	2019 ROTC Leadership Camp 3/24/19-3/29/19
Report Total			880,205.22	

**LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
February 1 - February 28, 2019**

CHECKING (LEWIS CENTER FOUNDATION)

Beginning Balance		\$4,588.08
Revenue		
2019 Annual Gala Tickets and Donations	\$1,994.28	
Online Donations - NSLA Capital Campaign	\$100.00	
<i>Total</i>	\$2,094.28	
Expenditures		
AAE - Perfect Attendance Awards Donation	\$2,427.20	
Transfer to Savings - \$100 NSLA Capital Campaign	\$100.00	
<i>Total</i>	\$2,527.20	
Ending Balance	<i>Total</i>	\$4,155.16

SAVINGS (LEWIS CENTER FOUNDATION)

Beginning Balance		
Restricted Funds - AAE Capital Campaign		\$88,055.24
Restricted Funds- NSLA Capital Campaign		\$23,097.73
Restricted Funds - Davis Endowment		\$12,015.48
Restricted Funds - HiDAS Endowment		\$64,499.74
Restricted Funds - Scholarships		\$41,277.72
Unrestricted Funds		\$41,302.36
		\$270,248.26
Revenue		
Bud Biggs Scholarship - Vargas and Caldwell	\$200.00	
AVCI Facility Rental	\$400.00	
AAE Staff Scholarship	\$70.00	
Transfer from Checking - NSLA Capital Campaign	\$100.00	
Interest	\$20.74	
<i>Total</i>	\$790.74	
Expenditures		
<i>Total</i>	\$0.00	
Ending Balance		
Restricted Funds - AAE Capital Campaign		\$88,062.70
Restricted Funds - NSLA Capital Campaign		\$23,199.38
Restricted Funds - Davis Endowment		\$12,016.31
Restricted Funds - HiDAS Endowment		\$64,504.72
Restricted Funds - Scholarships		\$41,550.21
Unrestricted Funds		\$41,705.67
	<i>Total</i>	\$271,039.00
Total Checking and Savings		\$275,194.16

**LCER Board Meetings
Attendance Log 2018**

	February Regular	March Regular	April Regular	May Regular	June Regular	August Regular	Sept. Regular	Oct Regular	Nov Regular	Dec Regular	TOTAL REGULAR

Duberly Beck	Present	Present									100%
Pat Caldwell	Present	Present									100%
Jim Morris	Present	Present									100%
Omari Onyango	Present	Absent									50%
Sharon Page	Present	Present									100%
David Rib	Absent	Present									50%
Jessica Rodriguez											
Marcia Vargas	Present	Present									100%
Rick Wolf	Present	Present									100%

	Jan. 24 Special	Feb. 25 Special					TOTAL SPECIAL
Duberly Beck	Present	Present					100%
Pat Caldwell	Absent	Present					50%
Omari Onyango	Absent	Present					50%
Sharon Page	Present	Present					100%
David Rib	Present	Absent					50%
Jim Morris	Absent	Absent					0%
Marcia Vargas	Present	Present					100%
Rick Wolf	Present	Present					100%

**LCER Board Give and Get
Current Fiscal Year 2018 /2019**

Member	Give	Get	In-kind	Total
Duberly Beck				\$ -
Pat Caldwell	\$ 162			\$ 162
Kirtland Mahlum	\$ 260			\$ 260
James Morris	\$ 266			\$ 266
Omari Onyango	\$ 250			\$ 250
Sharon Page	\$ 310			\$ 310
Kevin Porter	\$ 317	\$ 1,300		\$ 1,617
David Rib	\$ 60	\$ 5,000		\$ 5,060
Marcia Vargas	\$ 3,141			\$ 3,141
Rick Wolf				\$ -
Total	\$ 4,766	\$ 6,300	\$ -	\$ 11,066